

Wilton Water Works
March 27, 2014 Minutes DRAFT

Wilton Water Works held its regular meeting on Thursday March 27, 2014 at 6:30 PM in the Town Hall Courtroom. Present were Chairman Tom Schultz, Commissioner Bill Condra, Commissioner-elect Steve Elliott; Water Superintendent Mike Bergeron; Clerk Joanna K Eckstrom; Arthur and Virginia Iannacci, Sue Egan, Charlie McGettigan. Jim McGettigan.

Call to order Chairman Schultz called the meeting to order at 6:30. Mr. Condra introduced and welcomed new commissioner, Steve Elliott, to the meeting.

Minutes February 27th (former board) on a motion by Mr. Condra, seconded by Mr. Schultz, the minutes were approved with one correction – delete last two words of line 71. Schultz and Condra YES, Elliott abstained.

Chairman selection – on a motion/nomination by Mr. Condra, seconded by Mr. Schultz, Mr. Schultz to serve as chairman for the upcoming. Discussion about why Mr. Condra couldn't be chairman, he said that he is chairman of Select-board and can't do both. There were no other nominations. Motion for Mr. Schultz to serve as Chairman for one year carries – 2 YES (Condra, Schultz) to 1 No (Elliott).

Public Input and Comment Water Customer Susan Egan (property abuts wells) asked about the Quinn capital reserve account and why pit entrance nearest to her is closed. Ms. Eckstrom said she had answered Ms. Egan's questions about the capital reserve; Sue is pleased that funds are earmarked to buy the property. Mr. Elliott said Quinn's are working on (gravel and reclaiming) a different part of the site so they closed pit entrance nearest to Ms. Egan's. She had no further questions.

Accounts receivable and Accounts payable – At sewer commissioners' request, Clerk asked Pam Atwood and Jane Farrell to have income / expense figures available for every meeting; suggested that water would request the same. Consensus of water commission that there's no need to make a separate request. Clerk will receive the reports and make copies for commissioners for the meetings.

Accounts Receivable – Jane's son ill, no report; discussion about day late options, irrigation systems, backflows deferred until April meeting. (First quarter bills to go out in April.)

Accounts Payable – YTD Expenses 2014 Pam provided this report which is current to March 27th, except labor is through February. Questions about cost of supplies, dues and subscriptions and what happened to line item for 'Hydrants.'- Ms Eckstrom thinks many items were re-listed; she will compare budget prep history and report back to commissioners.

Arthur and Virginia Iannacci – Abbot Hill Rd (continued from 2/27) – Mr Elliott is familiar with this property; Mike Bergeron and other commissioners brought Steve up to date on this issue. At present, the WWW has agreed to pay up to \$3,300 for materials for the project with the Iannaccis

Wilton Water Works
March 27, 2014 Minutes DRAFT

responsible for labor. (It was first thought labor would be about \$6,700 but quotations Iannaccis have gotten are into the \$20K range. Concern is whether there's ledge or other obstruction in area that could impact total cost of project.)

Completing this project would improve service to three households so WWW is exploring its options for sharing more of expense. (Funding could come from capital reserve.) Mike is getting estimates from Landsite and Ken Rocca; Tom Schultz asked Steve to quote for highway department. Steve will get Start-Finish marks (on road) from Mike and will e-mail Clerk by Tuesday April 1st. Mr. Schultz went on record to state that Water Superintend is responsible for oversight of the work. This issue is continued to April meeting when firm quotes should be available.

Grant Follow up GIS Mapping paperwork was signed, notarized (Doreece) for submission to state. Mike Bergeron to follow this.

Dam Engineering Chuck Corliss (State) reviewed recommendations for grass, 6-feet wide, flat-topped berm at dam. H.T.E. aware of this and will incorporate into work they're doing. Letter from Wright-Pierce on hand; they are interested in the project if anything goes awry with the H.T.E. work. **Superintendent Report** Mike updated on Everett well repairs. Barry Miller (contractor) said project should be complete by April 1st. This is good time to have a well shut down; Abbot well is handling system needs / use 126K gallons per day. Laviolette has re-programmed meters so when Everett well is back in service, everything will be in sync.

A new service was installed at 16 Maple St (Abbot House).

First quarter meter readings to be done next week; Mike to order new meters to have on hand should any need to be replaced. Money has been budgeted for these.

Capital Reserves Mr. Schultz listed the capital reserve accounts held by the WWW. He confirmed for Mr. Elliott that \$634,500.34 is in the Quinn account.

Shared Costs – Selectmen letter to Water Works – as this letter was written by an attorney representing the town / selectmen, water commissioners want independent review before commissioners sign the agreement. On a motion by Mr. Condra, seconded by Mr. Elliott, the Clerk will get independent review (from Water Commission's perspective). Unanimous approval. Clerk to confirm that Bill Drescher has represented WWW in past and will send document to him.

WWW / DPW relationship – minor parking issue at barn during snowstorm but otherwise fine.

NRPC GIS Mapping demo – nothing new however, Mr Condra said that town is developing new WEB site; a demo will be scheduled for all interested parties.

Wilton Water Works
March 27, 2014 Minutes DRAFT

RSA – Right to Know – (This item is on agenda for informational purposes.) Minutes from public WWW meetings back to January 2002 are on Town Website. Minutes of non-public sessions or officially sealed minutes are not posted.

Other business to come before the Board

Landsite, Pine Valley apartments – Milford Building Inspector needs letter from WWW accepting water line before issuing occupancy permit. Mr. Schultz moved, Mr. Condra seconded that Mr. Bergeron may prepare and sign letter to Milford stating that “Wilton Water Works has accepted the water system to Pine Valley that was constructed within the right of way.” Unanimous.

Announcement of water and sewer department’s maps and old documents need to be moved from storage room during work at Town Hall (ladies rooms).

Announcement in an advertisement for the sale of Wilton Falls / Main Street Association building that the property has a ‘wet’ sprinkler; notable because WMSA has always asserted that theirs is a dry sprinkler so no backflow device needed.

Mr. Condra said that former selectmen Dan Donovan and Treasurer Jerry Greene have volunteered to research ways to repealing the Water Commission. For a time, Mr Condra was in favor of this but has changed his opinion. WWW serves two towns and a legislative act would be needed to revoke.

Mr. Schultz is also not in favor – should this happen, water works could become subject to property taxes, payment of which would be passed on to users.

Ms Eckstrom said that as a user, she is not in favor of revoking the water commission’s charter. Although the town office has always printed users bills and handled collections, the Water Works (through its users) PAYS a significant amount of money each year for these services. Contrary to what’s being said, the water works is not getting a free ride from the town.

Mr. Elliott had further questions about ‘Right to Know’ – he was provided with publicly available info in as timely a manner possible.

Next meeting April 24 2014

There being no other business, meeting was adjourned at 8:30PM

Respectfully submitted,

Joanna K Eckstrom, Clerk